

**RESOLUTION NO. 2025-006**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, APPROVING THE FIRST AMENDMENT TO THE AGREEMENT WITH CITRIN COOPERMAN & COMPANY, LLP ("CITRIN COOPERMAN"); AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR, AND TOWN ATTORNEY TO EXECUTE THE AMENDMENT; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, on March 21, 2019, in furtherance of the Town's Procurement Code, the Town published a Request for Proposals (RFP2019-003) procuring qualified consultants for External Audit Services; and

**WHEREAS**, the Selection/Negotiation Committee met and ranked Keefe McCullough & Company LLP (Keefe McCullough) as the highest ranked proposal on a point basis in accordance with a majority of professional and experience criteria established by the RFP; and

**WHEREAS**, on June 27, 2019, pursuant to Resolution No. 2019-40, the Town of Southwest Ranches entered into an Agreement with Keefe McCullough to perform the required external audit services in accordance with generally accepted auditing standards and the standards for financial audits set forth in the U.S. General Accounting Office's (GAO) Government Auditing Standards, the provisions of the Federal Single Audit Act Amendments of 1996 including final 2017 OMB compliance supplement, U.S. Office of Management and Budget (OMB) Circular A-133, Audits of State and Local Governments and the provisions of the Florida Single Audit Act, F.S. 215.97, and F.S. 218.39 including final 2017 OMB compliance.

**WHEREAS**, The Selection Committee met on May 13 and 14, 2019 at a publicly advertised meeting to listen to presentations and rank the vendors in accordance with the RFP's evaluation criteria. On May 14, 2019, after the presentations, each voting member submitted their individual scoring sheets indicating their choice of firms in order of preference in accordance with a majority of professional and experience criteria established by the RFP. It shall be noted that, in accordance with Florida Auditor General guidelines, pricing must not be a sole or either a predominant criterion. As a result, the SC deemed Keefe McCullough & Co. LLP as the top ranked firm; and

**WHEREAS**, effective February 1, 2024, Keefe McCullough merged with national firm Citrin Cooperman & Co. LLP and is now Citrin Cooperman; and

**WHEREAS**, the Town desires to amend its Agreement with Keefe McCullough to read Citrin Cooperman & Co. LLP and renew for an additional three years beginning with

the fiscal year ending September 30, 2024, for an annual audit services fee of \$67,500 and \$5,000 per major program in the event a single audit is needed; and

**WHEREAS**, increases for audits beyond fiscal year ending September 30, 2024, will be capped at the CPI adjustment with a floor of five (5) percent; and

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA:**

**Section 1.** The above-referenced recitals are true and correct and are incorporated herein by reference.

**Section 2.** The Town Council hereby approves the First Amendment to the Agreement with Keefe McCullough as incorporated herein by reference.

**Section 3.** The Town Council hereby authorizes the Mayor, Town Administrator, and Town Attorney to enter into the modification in substantially the same form as described herein and to make any and all non-material changes necessary and proper to effectuate the intent of this Resolution.

**Section 4.** This Resolution shall take effect immediately upon its adoption.

**PASSED AND ADOPTED** by the Town Council of the Town of Southwest

Ranches, Florida, this 24th day of October, 2024, on a motion by

V/m KUCZENSKI and seconded by C/m JABLONSKI.


Breitkreuz	<u>YES</u>	Ayes	<u>5</u>
Kuczenski	<u>YES</u>	Nays	<u>0</u>
Allbritton	<u>YES</u>	Absent	<u>0</u>
Hartmann	<u>YES</u>		
Jablonski	<u>YES</u>		

  
Steve Breitkreuz, Mayor

ATTEST:

  
Debra Ruesga, Town Clerk

Approved as to Form and Correctness:

  
Keith Poliakoff, J.D., Town Attorney  
1001.080.2024