

**Town of Southwest Ranches**  
**School Education Advisory Board**  
**Meeting Minutes**

Monday Town Hall  
October 8th, 2018 13400  
Griffin Road  
7:00 PM Southwest Ranches, FL 33330-2628

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|--------------------------------------|------------------------|-------------------------------|--------------------------------|
| <b><u>Board Members Present:</u></b> |                        | <b><u>Staff Present:</u></b>  | <b><u>Council Present:</u></b> |
| Kathy Sullivan                       | Rosina Marrapodi-Bove  | Ivette Solera                 | Gary Jablonski                 |
| Christina Brownlow                   | Jennifer Montgomery    | <b><u>Members Absent:</u></b> |                                |
| Debbie Green                         | Priscilla Prado-Stroze | Page Giacin                   | <b><u>Guests Present:</u></b>  |
|                                      |                        | Leah McDonnell                | Bob Hartmann                   |

Call to order at 7:00 PM. A quorum was established.

Debbie Green motioned to approve the minutes for September 12th, 2018. Jennifer Montgomery seconded the motion and it passed unanimously.

Priscilla Prado-Stroze motioned to excuse the absence for the members listed above. Jennifer Montgomery seconded the motion and it passed unanimously.

Chris Brownlow motioned to for Kathy to purchase \$5 gift cards for the pageant. Rosina Bove-Marrapodi seconded the motion and it passed unanimously.

Discussion Items:

- The Hoe Down will be \$50/person and include someone to teach line dances. Kathy will print tickets (signed-out vis Debbie Green). We need auction items. Jen provided a letter her school sends for donations. Priscilla would like an event flyer I order to reach-out to on-line vendors. Kathy will send "assignments". Town letters (donation solicitation) were provided in tonight's packet.
- ROCA needs help with the Halloween event...volunteer hours available.
- September 30<sup>th</sup> is the deadline for us to submit our receipts for reimbursement, as October 1<sup>st</sup> begins the new budget year.
- Kathy will ask Leah about October 23<sup>rd</sup> for a Paint-the-Grain event at 7pm at The Barn (Ivette will check with December). It will be posted on the marquis and is open to all ages.

- Debbie will verify if the gift card purchases are allowable. "Swag bags" will be created (Chris will ask for items; Jennifer will create). We can ask the Town, local business, Davie PD, Davie FD, etc., for freebies (calendars, candies, etc.). We have a sponsor willing to do a backdrop, and Bob Hartmann has also offered support. We need food and beverages...judges from the town, school board, Chief Benett, DPD, etc., and prior beauty queens. Chris will reach-out to the adult couples for participation in the pageant.
- The November SEAB meeting will be changed to the 14<sup>th</sup> (due to the Veteran's Day holiday on the 12<sup>th</sup>). Kathy will ask the town's administrator if anything is planned for this Veteran's Day and 100<sup>th</sup> anniversary of the Armistice.
- All scholarships have been paid-out! Debbie would like to see our board's expense account.
- Can we sell t-shirts at the Craft Show?
- Jennifer will create a pretty "drop-box" for events.

The meeting concluded at 8:10pm.