

Town of Southwest Ranches
Recreation, Forestry and Natural Resources
Meeting Minutes

Tuesday, June 14, 2016, 7:00 P.M.

Town Hall
13400 Griffin Road
Southwest Ranches, FL 33330

RFNRAB Members Present:

MaryGay Chaples
Chris Brownlow (phone)
Nancy Hartmann
Aster Knight
Debbie Green
Debra Goff-Rose
Debbie Mantel
Kathy Sullivan (phone)

RFNRAB Members Absent:

Rose Allbritton
Lana Eichel
John Herring
Marie Nix
Karen Parkerson

Council Present:

Gary Jablonski

Staff Present:

December Lauretano-Haines

Others Present:

Newell Hollingsworth
John Bramhall
Diana Bramhall
Steve Roschelle

Call to order at 7:30 P.M. A quorum was established.

Aster Knight motioned to excuse the absence of the members listed above. Debra Goff-Rose seconded and the motion passed unanimously.

Debra Goff-Rose motioned to approve the minutes of the May meeting. Debbie Mantel seconded and the motion passed unanimously.

The chair briefed the members present on requests [for changes to the reservation policy and administrative procedures] made by residents who live adjacent to the Rolling Oaks barn. The members present discussed potential solutions as listed below, which are either included in the new draft or will be addressed concurrent with the policy revision and adoption by council.

1. Reservations for exterior events will be limited to two weekends per month, on a first-come first-served basis.
2. A reservation calendar giving general info will be posted on the bulletin board on Mather Blvd at the 56th Street entrance.
3. CLARIFICATION: Reservations for exterior events will be limited to two weekends per month, not two parties. Sunday end time for these reservations will be 6PM (with an 8PM clean-up and vacate time).
4. A fulltime attendant will be required for all reservations; with exceptions as discussed at meeting (experienced, proven-compliant renters).
5. No new time limit is proposed with exception for item #3 above.
6. All recreational items will continue to be required to be placed north of the building; supervision by required attendant is expected to alleviate future problems.
7. All recreational activities will continue to be required to be placed north of the building; supervision by required attendant is expected to alleviate future problems.
8. No change in the standing fees. Exterior rental fees will be set to match community room fees for residents and non-residents (\$500 + tax; \$1000 + tax; \$500 security). Attendant fee \$32 per hour.

The members present discussed the policy for reservations at the Rolling Oaks Barn. With regard to fees for exterior use proposed at \$1500 with a \$750 security deposit, the members present agreed the fees are high and should instead be made to match the fees for Community Room rental at \$500 for residents and \$1,000 for non-residents with a \$500 security deposit.

At staff's request, the members present reviewed their previous intention to raise the rates for reservations or security deposit fees and agreed that new proposed policy revisions should alleviate the issues. Thus, no change in the rental or security deposit fees is proposed.

The members requested additional time to review the proposed revisions and agreed to reconvene for a meeting next Tuesday, June 21st, in order to take official action on recommending the policy to Council.

In regard to a visual barrier requested by residents to be placed on the south side of the parking area to minimize light pollution from reservation activity, the Board Members agreed that planting a landscape buffer at the south end of the stabilized grass parking area would be preferable to installing a fence in view of cost and maintenance issues. Staff will work on getting approval for this item.

The residents requested no reservation be made for Saturday, August 6th. Board members had no objection to the request. Staff will make August 6th a blackout date.

There being no further business to discuss, the meeting adjourned at 9:00 P.M.