

CERTIFICATION OF MEETING ANNUAL TRAINING REQUIREMENT

I hereby certify that I have received a minimum of four hours of training on the topics of Sunshine Law, public records, and public service ethics during the year ending 11/30/2016.

Date of Training Session	Length of training (in hours)	Training Method
11/29/2016	1.00	<input type="checkbox"/> Individual live training <input type="checkbox"/> Group live training <input checked="" type="checkbox"/> Online training <input type="checkbox"/> Watched or listened to recorded material
11/29/16	1.00	<input type="checkbox"/> Individual live training <input type="checkbox"/> Group live training <input checked="" type="checkbox"/> Online training <input type="checkbox"/> Watched or listened to recorded material
09/13/2016	2.00	<input checked="" type="checkbox"/> Individual live training <input type="checkbox"/> Group live training <input type="checkbox"/> Online training <input type="checkbox"/> Watched or listened to recorded material
04/14/2016	1.00	<input checked="" type="checkbox"/> Individual live training <input type="checkbox"/> Group live training <input type="checkbox"/> Online training <input type="checkbox"/> Watched or listened to recorded material
		<input type="checkbox"/> Individual live training <input type="checkbox"/> Group live training <input type="checkbox"/> Online training <input type="checkbox"/> Watched or listened to recorded material

Signature of Elected Official: _____



Date: 11/30/2016

Russell Muniz

From: Poliakoff, Keith M. <kpoliakoff@arnstein.com>
Sent: Tuesday, November 29, 2016 2:43 PM
To: Russell Muniz; Andy Berns

Annual Training Requirement. Each Elected Official shall, on an annual basis, attend or participate in a minimum of four (4) hours of continuing education training on the **topics of Sunshine Law, public records, and public service ethics**. These programs may be available through regional universities, municipal or local government organizations, or through state or regional Bar associations. The four (4) hour annual training requirement shall be met on a term-year basis, and at least two (2) hours of annual training during each term year shall be received in an interactive setting (group or individual). Each Elected Official shall annually certify that he or she has met this requirement in a form filed for public inspection within thirty (30) days after the end of each term year.

Russell, in accordance with the above:

1. Government in the Sunshine Law and Public Records Law 1 hour take home presentation. Discussion with Town Attorney.
2. Public Service Ethics 1 hour take home presentation. Discussion with Town Attorney
3. 2 hour Sober Homes in person presentation of Ethical Responsibilities of Elected Officials dealing with Sober Homes and impact of related laws. Please provide date of course
4. Childhood CPR 1 hour. Discussion in person of Good Samaritan Laws and ethical responsibility to assist when see someone in need and training concerning same.

Keith M. Poliakoff, Esq.

Attorney at Law
Admitted in Florida & New York

ARNSTEIN & LEHR LLP

200 East Las Olas Boulevard
Suite 1000
Fort Lauderdale, Florida 33301
Phone: 954.713.7644 | Fax: 954.208.8204
Mobile: 917.532.6492
kpoliakoff@arnstein.com

Accomplished lawyers who understand your goals.

Offices in Illinois, Florida, and Wisconsin